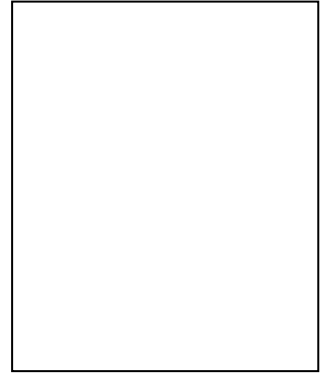


IN THE NAME OF ALLAH, THE MOST BENEFICENT THE MOST MERCIFUL
NATIONAL COLLEGE OF COMMERCE & SCIENCES, FAISALABAD
JOB APPLICATION FORM

IMPORTANT:

- i. Please make sure before submitting this form that it is completed in all manners and the required documents are enclosed. Failure to do so will render the application, liable to summarily rejection.
- ii. No application will be accepted unless accompanied by a Postal Order/Bank Draft/Pay Order of amount mentioned in advertisement, drawn in the name of the Institute and a Passport size fresh photograph affixed on the right hand corner of this page.
- iii. No TA/DA will be admissible for Test/Interview.



1. Post Applied for: _____

2. Full Name (block letters): _____
CNIC No.: _____

3. Father's Name: _____
Occupation: _____

4. Postal Address: _____
_____ Phone/Cell No. _____
Permanent Address: _____
_____ Phone/Cell No. _____
Email Address: _____

5. Date of Birth: _____
Age: _____ Years (in words) _____
Place of birth: _____

6. Are you a citizen of Pakistan _____
Domicile: _____ District: _____ Province: _____
(Please attach copy of domicile)

7. State your religion: _____

Do not forget to sign the declaration at the end of the application.

Non-Muslim are not required to sign.

Research Title	Date of publication	Volume	Publisher	Page number	Impact	Journal name

Note: if space is not sufficient, please give details on a separate sheet of paper and give sheet number.

13. **EXPERIENCE DETAIL:**

Name of department / Institution	Designation	Salary	Date of joining	Dated if leaving	Reason for leaving	Job nature	Status

Note: The candidate must attach Certificates/Testimonials in support of their statements in the above columns. If space is not sufficient, please give details on a separate sheet of paper and give sheet number.

14. Are you any accepted candidate for any post under Government or otherwise?_____

15. Have you applied for any post advertised by the Institute? If so, give result._____

16. A non-official candidate must produce a certificate of character from the Principal/Officer of the Institution last attended and also certificates from two other responsible persons, not being his relatives, who are well acquainted with his career.

17. Testimonials attached with the application:-

- | | |
|----|----|
| 1. | 5. |
| 2. | 6. |
| 3. | 7. |
| 4. | 8. |

Note:

1. Copies of such certificates duly attested by a Gazetted Officer under his full designation should only be sent. Do not send any original documents unless you asked to do so. Only in exceptional cases, will the Institute permit candidates to produce additional testimonial at the time of interview.
2. Bring all original certificates with you at the time of interview along with verified copy from HEC, if available.

18. Additional remarks:-

Applicants may mention here any special qualification or experience e.g., in organization which have not been given under the above head. If the space opposite is insufficient for this purpose please give full particulars on a sheet of paper and attached it to this application, inserting here a reference to the sheet attached.

19. (To be filled by hand)

Reference: a)

Reference: b)

20. Marital status: _____

21. Postal Order/Bank Draft/Pay Order No. _____ Date _____

I hereby declare that all the entries in this application form and all the additional particulars (if any) furnished alongwith it, are true to the best of my knowledge and belief. If any information is found incorrect, I shall be liable for imposition of any penalty set out by the management of the Institute as per rules.

Dated: _____ Signature of Candidate _____

Note 1: The applicant is warned that if the application submitted by him/her is incomplete, deficient in any respect or is not accompanied by any of the necessary documents which should be drawn up in a clear manner, it is liable to be summarily rejected unless the deficiency, if any, is made up by the applicant before expiry of the last date prescribed for submission of applications.

Note 2: Candidates will have to appear for an interview at their own cost and without any obligation to the Institute.

DECLARATION:

I solemnly declare that I believe that Hazrat Muhammad (peace and blessing of ALLAH be upon him) is the last Prophet of ALLAH and there is and was no Prophet after him. And that I have firm faith in Islam and I am not the follower of any such person who claims to be a Prophet or religion reforms after Hazrat Muhammad (peace and blessing of ALLAH be upon him). I do not belong to Qadiani Group or Lahori Group nor I am called Ahmadi.

Dated: _____ Signatures of the Muslim candidate _____

IMPORTANT

Write your postal address (block letters) in full in the two spaces provided below. Any change of the address should be communicated at once to the Institute.

To		To	

FOR THE USE OF CANDIDATES WHO ARE ALREADY IN SERVICE

Certificate by the Head of Department or Office of Local Bodies or Semi-Government Bodies or Institutions.

No. _____

Dated: _____

Forwarded. Certified that Mr./Mrs./Miss. _____ holds a temporary/
substantively a permanent post of _____ his/her character Roll/Confidential
report will be sent if and when called for by the Institute Mr./Mrs./Miss. _____
will be relieved of his/her duties immediately if he/she is selected by the Institute for the post
_____ he/she is drawing basic pay Rs. _____ in the grade/scale
_____.

Dated: _____

Signature _____

Designation _____

Official Stamp